

## The Hottest Place in Town to Host an Event



- Unique Historic Site
- Specializing in Events from Casual to Formal
- Intimate Receptions
- Great Photo Opportunities
- Reasonable Rates
- Select a caterer from our preferred list



The Denver Firefighters Museum provides a unique historic backdrop for your special event. Built in 1909 by famed Denver architect Glen W. Huntington, this arts and crafts style structure houses artifacts documenting Denver's firefighting history. Guests are welcome to view the exhibits as part of your event.



The Museum can accommodate up to 150 people for a buffet reception or seated dinner. Dancing and dining space is located on the upper floor in the firefighters' dormitory.



### Contact Information:

Denver Firefighters Museum  
1326 Tremont Place  
Denver, CO 80204  
Phone: 303-892-1436  
Fax: 303893-4835  
Email: [info@denverfirefightersmuseum.org](mailto:info@denverfirefightersmuseum.org)  
Web: [denverfirefightersmuseum.org](http://denverfirefightersmuseum.org)

HELP US PRESERVE DENVER'S FIREFIGHTING HISTORY

The Denver Firefighters Museum is a non-profit organization.

## *Memorable Events in a Historic Setting*

The Denver Firefighters Museum offers a unique setting for your event. The Museum is a historic fire station built in 1909. The main floor houses antique fire equipment, fire trucks and photographs documenting the history of the Denver Fire Department. The upper floor, used for events, can accommodate up to 150 people for a buffet reception or a seated dinner. Dining and reception space is located in an area which used to house the firemen's dormitory and features 90 year old hardwood floors. During your event, guests can mingle among the artifacts and antique fire engines on the main floor.

### *Rental Information*

The Denver Firefighters Museum Hall Rental rate is \$1,000.00 for a six and one half-hour time period from 5:30 p.m. to 12 midnight. A security/cleaning deposit of \$350.00 is required to cover the cost of any damage to the building during the event. The Hall Rental Fees include one and one half-hours for the caterer to setup, four hours of event time and one hour for the caterer to cleanup. Additional setup charges are \$50 per hour and additional party time will be charged at \$150 per hour. Members receive a 10% discount on rentals. The Denver Firefighters Museum reserves the right to refuse service to anyone.

The size of the space is approximately 3,000 sq. feet. The Museum provides tables and chairs at no additional cost. There are 3 six foot round, 6 five foot round, 3 eight foot banquet and 18 six foot banquet tables. The entire Museum is a No Smoking facility. Rice, confetti, birdseed, candles and live flowers are not allowed in the Museum. The Museum will provide staffing during your event to safeguard the Museum and to assist your visitors with questions concerning the Museum and its collections. An additional fee will be charged for guided tours and must be arranged in advance.

## *Entertainment*

Entertainers, musicians, disc jockeys and other groups hired by the Lessee shall contact the Museum representative at least two weeks prior to the event to make proper arrangements.

## *Alcoholic Beverages*

The Lessee may bring in beer, wine or liquor to serve to their guests. No fees or charges may be collected for said beverages. A licensed bartender must serve all beverages. No self service will be allowed. Alcoholic beverages are only allowed in the second floor exhibit gallery. Consumption of alcoholic beverages by minors will not be tolerated. If minors are discovered consuming alcohol, the event will be terminated.

## *Catering*

The caterers on our preferred list have been approved in advance and shall meet with the client and a Museum representative at least two weeks prior to the event to go over the logistics. Deliveries by rental service providers shall be made by prior arrangement.

Caterers must:

- Have a caterer's license
- Have a health certificate
- Have a certificate of insurance naming the Museum as certificate holder
- Obtain a fire permit of cooking with butane, steno or using candles
- Do a walk through with Museum staff before each event
- Comply with Museum cleanup standards (see attached Cleaning Checklist)
- Remove and take away any trash associated with the event (supplying trash bags is the responsibility of the caterer)
- Caterers are responsible for setting up and taking down all tables, chairs and decorations. Tables and chairs must be returned to their proper storage area after the party.
- A kitchen is available and fully equipped with a refrigerator, microwaves and an ice machine.
- All food and drink must be served and consumed on the upper floor of the building. No food or drink shall be taken to any other area of the Museum or outside.

## Preferred Caterers

Please choose a caterer from our preferred caterers list. These catering companies are the only caterers permitted to work with the Museum. They have provided excellent service to clients, offer a wide variety of food items at various price points, are familiar with our facility and are insured.

### Gourmet Fine Catering

2601 Blake Street, Suite 105

Denver, CO 80205

303-825-4545

303-573-0947 (F)

[www.gourmetfinecatering.com](http://www.gourmetfinecatering.com)

### Occasions By Sandy

1789 W. Warren Ave

Englewood, CO 80110

303-789-1867

303-781-9539

[www.occasionsbysandy.com](http://www.occasionsbysandy.com)

### Biscuits & Berries

16027 W. 5<sup>th</sup> Ave

Golden, CO 80401

303-277-9677

[www.biscuitsandberries.com](http://www.biscuitsandberries.com)

### Seasons Options Catering

8101 E. Belleview

Denver, CO 80237

303-740-2200

303-741-5800 (F)

[www.seasonscaters.com](http://www.seasonscaters.com)

### Stellar Catering

530 Knox Ct. Suite 120

Denver, CO 80204

303-426-4534

303-426-4534

no web site available

### Catering By Design

11095 E. 45th Ave

Denver, CO 80239

303-781-5335

303-781-5655 (F)

[www.cateringbd.com](http://www.cateringbd.com)

### Three Tomatoes

2520 W. 29<sup>th</sup> Ave

Denver, CO 80211

303-433-3332

[www.threetomatoes.com](http://www.threetomatoes.com)

### Brothers BBQ

616 Washington St.

Denver, CO 80203

720-297-7801

[hillary@brothers-bbq.com](mailto:hillary@brothers-bbq.com)